



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

Date: Monday 10th October 2016
Time: 8pm
Location: The Goudhurst Inn

In attendance: Jayne Russell, Jo Hinde, Kat Woodcock, Lindsay Roberts, Victoria Aldwinckle, Juliette Widdowson, Tom O'Sullivan, Laura Bellhouse, Gemma Preston

Agenda

1. **Welcome by Jayne Russell and introduction of Jo Hinde Chair of Governors to vote in the three officers of the PTFA for 2016/2017 - Treasurer, Secretary & Chair.**

**Chair – Tom O'Sullivan proposed Jayne Russell – Victoria Aldwinckle seconded
Treasurer – Jayne Russell proposed Tom O'Sullivan– Juliette Widdowson seconded
Secretary – Kat Woodcock proposed Holly Saunders – Lindsay Roberts seconded**

Jayne showed a model constitution – Jo Hinde & Jayne Russell to sign and scan and get uploaded onto the School website.

Any PTFA letters we can send to Lindsay and she will upload to PTFA part of the website

2. **General update by Chair**

In 2015/16 the PTFA raised an incredible £22,967 which was an amazing achievement by all involved. See accounts for how we raised this and what we spent it on. This year we are raising money towards an outdoor classroom, pantomime visit, science trolleys, accelerated reader program, Inspire Maths and EYFS resources, as well as our usual children's social activities and initiatives in and around the school. All these fundraising targets have been agreed with Mrs. Roberts in line with the 'School Improvement Plan (SIP)'. ☺ Still awaiting a decision from the school regarding the minibus as to whether we will buy or lease and we are still holding the £6,500 we raised last year in lieu of this decision. – **Regarding the minibus Lindsay pointed out that younger drivers now require a D1 license if they passed after 1997 – Greg looking to try and sort out purchase of the minibus - £15k maybe required instead of £13k so would PTFA fund another £1,000 and the school fund another £1,000 depending on what Greg finds.**

3. **Treasurer's Report –**

Tom O'Sullivan handed out the 15/16 draft accounts and discussed in detail – Jayne to check or get Lesley Manning to audit.

4. Calendar of Events

Recent Activity

- Dragon Boat Racing 2016 - Saturday 10th September – Raised £730.
- Cake Sale Y6 – Friday 16th September – raised £127.74. Mr. Goodman is thinking about what to use this for.
- Tile Painting – Friday 23rd September – Year R and Year 6 spent a lovely hour together painting tiles which are to be hung in the reception toilets over half term. (Cost of £175). This event will become an annual event as a permanent reminder of the children's time at the school and to brighten up the toilets for KS1.
- Harvest Festival – Friday 30th September – Thank you to the lovely volunteers for transporting the food from school to the church and helping to display it for the two services.
- Cake Sale Y5 – Thursday 29th September – raised £129.92. Mrs. Wyatt is to decide what to spend this on.
- Mrs. Mileham requested new team kits last year for sporting events and these are about to be ordered at a cost of £612.25. This will give the school 31 sets of new kit which will benefit all children who take part in all sorts of events – **ways to stop losing kit – Number the PE bags /Kits and sign them out – talk of looking for a sponsor for the school kit**

Coming Up

- Harvest Community Lunch – Wednesday 12th October – Lunch club and members from the community have been invited into school for lunch and will be served by year 5 & 6.
- Cake Sale Y4 – Friday 14th October
- Quiz night – Friday 14th October – Looks like it's set to be a great night. £470 in ticket sales has been banked with 8-10 teams promising to attend. Please remind your classes to buy tickets asap and there is still time to enter a team. Chilli and jacket potatoes to be cooked on Friday by Tom, Jayne and Victoria and Mrs Mileham and Mr Goodman to be quiz masters. Mr Goodman has sorted a raffle and we will be doing heads and tails. **NB:** Mr Goodman is running the London Marathon in aid of Demelza House and 50% of the money raised will go towards his fundraising efforts.
- Buddy Magician – Thursday 20th October - YR & Y6 – All booked with our amazing magician 'Amazing Magic – AKA Marc Lemenza'.
- Bonfire Disco – Thursday 3rd November – Jayne has booked 'Apollo Funk, AKA Raf' for the Bonfire and Xmas disco and he is happy to run as before 5.30-7.00. Small prizes needed for the dance off and biscuits and Haribo and bottled water will be bought. – **Kat Woodcock agreed to organizing these in the future**
- Cake Sale Y3 – Friday 4th November – Please support this event.
- Fireworks display. Jayne has emailed Anthea Hammond from Sandhurst who is qualified to run fireworks displays with the hope she can come to school to advise on the pro's and con's of running an event at school. Still possible for this year once we have an idea of what she can do? Jayne will email the committee once we have costs etc.
- Film Creche at parents evening – Tuesday 8th & Wednesday 9th November – Volunteers needed to sign up for half an hour. Sign-up sheet will go up shortly in foyer. – **Jo Hinde suggested electronic sign up**
- Indoor Boot Fair – Saturday 12th November – Ashley Wilson already has a number of tables booked. Year 6 are to run their own stall to raise funds for their leavers day. **Email classes for cake donations for refreshments**
- Cake Sale Y2 – Thursday 17th November.
- School 200 Year anniversary celebration – Friday 18th November – The Bishop is to lead a special church service to celebrate. The PTFA have half funded commemorative badges for all the children (£328.70 in total £164.35 each– see design!)
- Christmas Bazaar – Saturday 19th November – The organization for this is already underway. Year 6 Dragons Den: Simon Russell, Tim Widdowson and Ed Bates to act as Dragons. Presentation will be on Tuesday 1st November. Jayne has emailed local Estate Agents regarding sponsorship of signs around the village. Grotto presents (torches for older children and teddies for young children) have been bought. Raffle tickets are on order. Hamper lists need to go up just before half term on classroom windows. (Jayne to hand to reps). Christmas tree delivery has been booked for Wednesday 30th November. What is each class doing for class craft? Victoria has lolly stick decoration idea for those that would like to do this. Lolly sticks and pom poms already bought. Letter to go out before half term of donations needed and asking people to get jamming or crafting for

different stalls. None uniform days 'Hook a Bag' donations – Friday 21st October / Chocolate bar donations - Friday 4th November.

This is the last year for current Santa – Gemma Preston has a new one possibly Suzie Kember offered to sort new apple juice – families/school donate apples and it would be made for a lower than normal cost – collect and bring to school

Agreed chocolate Tombola rather than Teddy Hampers in sunshine room

Family Portrait – sponsorship for raffle prize

- Village Late Night Shopping – Friday 25th November – Decorated sweet jar tombola (donated by every child in the school which was a competition too – letters to be sent out before half term) This was popular and we also sold pocket money toys – to clear items not sold at the bazaar.
- Cake Sale Y1 – Friday 2nd December
- Community Nativity Lunch – Monday 12th December – community members come to school for mince pies and a drink which is served by year 6 and to watch the KS1 nativity.
- Whole School Disco – Thursday 15th December – Already booked.
- Pantomime 2016 – Friday 16th December - Agreed to fund £1,500 as per last year.
- Whole School Christmas Lunch – Monday 19th December – crackers and table clothes have been ordered. Volunteers needed to help.
- Cake Sale YR – Friday 16th December
- KS1 Christmas Party – Tuesday 20th December – To buy books this year. About to be ordered.
- 10K Run – Sunday 9th April 2017 – Tom O'Sullivan is to lead on organization this year.
- May Ball – Booked for Saturday 20th May. £200 deposit has been paid. Jayne to organize.
- Village Fete – DTBC – Auction of Promises?? Anyone willing to be responsible for this and start work on this after Xmas. Jayne can hand hold this year with a view to whoever taking it on completely the year after or handing it on to someone else!
- Dads Cricket – DTBC – Mr Tatnell has agreed to take over from Rupert Williamson but we will need a refreshments team for the day. Rupert and Lara Williamson who have done it for four years have left the school. Jayne helped organized also so knows all that needs to be done and can again work with whoever would like to do it.
- Tennis Stack – Sunday 25th June 2017 – Laura Bellhouse. We are in charge of organizing all food (for 100 plus players) this year and sorting the bar. Time yet to discuss but worth lots of thought in advance.
- Wine Tasting Evening for Spring term – Victoria Aldwinckle to discuss.
Suggestion of £10 per ticket – cash bar – food stalls – order what you taste on the day – Victoria to see if there is a supplier who will do this
- School Lottery – Good idea or not – Jayne to discuss.
- Tile painting / ceramic – fundraising idea. Jayne to discuss. - ***£1 for permanent place at school??***
- Craft & business fair?? Good idea or not and when?
- Local business brochure / advertising? – ***suggestion of using bus for sponsorship***
- Laura Bellhouse to manage recycling in the foyer this year.

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize?
- PTFA BBQ requested from proceeds of cricket event – £700-£800? Might get one cheaper as we come into winter.

A few important requests

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- Please cc the Chair (Jayne Russell) on all class PTFA emails.
- No PTFA money is to spent without approval from Chair and Treasurer in advance (Jayne Russell & Tom O'Sullivan) and expense forms need to be filled out with receipts for anything spent.

4. AOB – Any positives/negatives/problems – please let us know xx
NEXT PTFA MEETING – MONDAY 14TH NOVEMBER
(always the 2nd Monday of the month, unless in holidays)