



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA Monthly Meeting

Date: Tuesday 20th February 2017
Time: 8pm
Location: The Goudhurst Inn

Agenda

1. Welcome / Apologies
2. General update by Chair – We have raised £8,231 since September which is a great achievement. Lots more events planned.
3. Treasurer's Report
4. Calendar of Events

Recent Activity

- Cake Sale Y6 – Friday 20th January – raised £132.36
- Cake Sale Y5 – Friday 27th January – raised £104.77
- Cake Sale Y4 – POSTPONED due to Christingle Service
- Cake Sale Y3 – Friday 10th February – raised £114.01

Coming up in 2017

- None Uniform Day – **This Friday 24th February 2017** – Hook a bag donations.
- Cake Sale Year 2 – **This Friday 24th February 2017**
- Indoor Boot Fair – **THIS Saturday 25th February 2017 10-12am** – Tables still available - help needed – to set up and make cakes
- Cake Sale Year 4 – Friday 3rd March 2017
- Cake Sale Year 1 – Friday 10th March 2017
- Cake Sale Year R – Friday 24th March 2017
- Mother's Day Flowers – Friday 24th March – Helpers needed. Year 6 are away but arrive back on the Friday. Therefore, can year 5 help with the Year R flowers as year 6 would normally do this. Jayne to order the flowers, tags and tissue. It would be good to make the year 6 mums bouquets to be given out as the children return.
- Grow a Pound – to be handed out on Thursday 30th March before Easter, to be returned Friday 28th April??? Remember items cannot be sold at school or in the playground.
- 10K Run – Sunday 9th April 2017 – Tom O'Sullivan is to lead on organization this year. Marshalls and help needed.
- Easter Chocolate for the Easter Service – Friday 21st April – Jayne to sort.
- ECO Kids Collection – Tuesday 25th April @ 12am – Laura Bellhouse to take over organizing this in future. Bags will be handed out when they arrive. Encourage classes to donate as we need lots of bags.
- May Ball – Booked for Saturday 20th May. £200 deposit has been paid. Jayne to organize. Tickets have gone on sale at the office. Donations needed to auction on the night.

- None Uniform Day – Friday 26th May 2017 – Sweets and chocolate donations.
- Village Fete – 10th June 2017 – Auction of Promises - Please help xx ☺. Jayne can lead and be heavily involved this year but with a view to lots of additional help and then whoever helps, to then lead on it completely the year after or hand hold someone else! First joint committee meeting took place before half term ☺ The school will sell raffle tickets before the event which is a new responsibility. How many books per family should be sent out? We also need to jointly man the bar on the day. Have passed this to the dads as it's quite a good fit. We also need to take more benches this year for the bar area and have the Maypole Dancers and Choir there. The school will organize the latter. The usual stalls will be run by the school with the inclusion of 'Chuck for Choccie', maybe 'Welly Wanging', (depends on space) and Hairspray & Tattoo's. We cannot do ice cream as another charity does this. We could also perhaps add in a 'Guess the Weight'. All suggestions from the email sent out. For information, the school are in Chair in 2018.
- Father's Day Chocolate labelling with children – Wednesday 14th June 2017 – Help needed on the day. Jayne to liaise with Goupie again.
- Dads Cricket – Sunday 18th June – Fathers Day - Mr Tatnell & Mr Russell have agreed to take over from Rupert Williamson for this year in terms of organizing dads to play but we will need a refreshments team for the day. Rupert and Lara Williamson who have done it for four years have left the school. Jayne to sort refreshments but lots of helpers on the day would be great to BBQ and serve breakfast and lunch etc
- Tennis Stack – Sunday 25th June 2017 – Laura Bellhouse. We are in charge of organizing all food (for 100 plus players) this year and sorting the bar. Time yet to discuss but worth lots of thought in advance.
- Wine Tasting Evening – Friday 7th July 2017 - Victoria Aldwinckle to organize and let us know what help is needed.
- Craft & business fair?? Good idea or not and when? Ashley Wilson?
- Local business brochure / advertising? Survival guide this year?
- School Lottery?
- Laura Bellhouse to manage recycling in the foyer this year.
- Kalmora Spa Evening – Ruth David?

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize?
- PTFA Committee for 2016/17 academic year. Jayne to discuss again ☺ Need two more (of three) Vice Chairs each to take separate responsibility/oversee - bazaar / fete / all other events that are run by others.
- PTFA BBQ requested from proceeds of cricket event – £700-£800? Spoken to parent who may be able to help with this.

A few important requests

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- Please cc the Chair (Jayne Russell) on all class PTFA emails.
- No PTFA money is to spent without approval from Chair and Treasurer in advance (Jayne Russell & Tom O'Sullivan) and expense forms need to be filled out with receipts for anything spent.

4. AOB – Any positives/negatives/problems – please let us know xx
NEXT PTFA MEETING – MONDAY 13TH MARCH
(always the 2nd Monday of the month, unless in holidays)