



# GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

## PTFA Monthly Meeting

Date: Tuesday 18th April 2017  
Time: 8pm  
Location: The Goudhurst Inn

### Agenda

#### 1. Welcome / Apologies

2. **General update by Chair – We have raised £10,627 since September which is a great achievement. Lots more events planned. Minibus fundraising of £6,500 from last year has been paid to the school for the new bus!!! Yay! A massive thank you to all involved in making that possible.**

#### 3. Treasurer's Report

#### 4. Calendar of Events

##### Recent Activity

- Cake Sale Year R – Friday 24th March 2017 raised £139.75
- Mother's Day Flowers – Friday 24<sup>th</sup> March – great success – Jo Bowman to organize next year. Handover has been done by Jayne including all suppliers and timing of order of flowers etc.
- Easter Chocolate for the Easter Service – Friday 21<sup>st</sup> April – went down well again.
- 10K Run – Sunday 9<sup>th</sup> April 2017 – Tom O'Sullivan

##### Coming up in 2017

- Grow a Pound – to be returned Friday 28<sup>th</sup> April at the latest. Remember items cannot be sold at school or in the playground. Already had some back, but remind classes that the £1 needs to be returned as they are ticked off as they are returned.
- Children Social – Easter Disco – Thursday 20<sup>th</sup> April – Kat Woodcock organizing. Parent helper required.
- ECO Kids Collection – Tuesday 25<sup>th</sup> April @ 12am – Laura Bellhouse to take over organizing this. Half a tonne, approx. 50 full bags needed. Please encourage classes.
- Kalmora Spa Evening – Thursday 4<sup>th</sup> May 6-9pm - Ruth David to organize.
- May Ball – Booked for Saturday 20<sup>th</sup> May. £200 deposit has been paid. Only two tables left. Please buy your tickets at the office and if you have reserved a place on the list please pay asap. Donations needed to auction on the night. Funds from this event will fund the Inspire Maths Trays for each classroom and also the auction will go toward the continued refurbishment of the pond area (bridge and decking which is now rotten.)
- None Uniform Day – Friday 26<sup>th</sup> May 2017 – Sweets and chocolate donations.
- Village Fete – 10<sup>th</sup> June 2017 – Auction of Promises - Please help with offers of 'Promises' and let Jayne know of anything you manage to get agreed xx ☺. First joint committee meeting took place before half term, second was last Wednesday. The school will sell raffle tickets before the event which is a new responsibility. We also need to jointly man the bar on the day. Have passed this to the dads as it's quite a good fit. We also need to take more benches this year for the bar area and have the Maypole Dancers and

Choir there. The school will organize the latter. The usual stalls will be run by the school with the inclusion of 'Chuck for Choccie', maybe 'Welly Wanging', (depends on space) and Hairspray & Tattoo's. We cannot do ice cream as another charity does this. We could also perhaps add in a 'Guess the Weight'. All suggestions from the email sent out. Year 6 to run a stall for their leavers day funds. For information, the school are in Chair in 2018 which involves quite a lot of extra work.

- Father's Day Chocolate labelling with children – Wednesday 14<sup>th</sup> June 2017 – Help needed on the day. Jayne to liaise with Goupie again.
- Dads Cricket – Sunday 18<sup>th</sup> June – Fathers Day - Mr Tatnell & Mr Russell have agreed to take over from Rupert Williamson for this year in terms of organizing dads to play but we will need a refreshments team for the day. Rupert and Lara Williamson who have done it for four years have left the school. Jayne to sort refreshments but lots of helpers on the day would be great to BBQ and serve breakfast and lunch etc
- Tennis Stack – Sunday 25<sup>th</sup> June 2017 – Laura Bellhouse & myself attended the first meeting with the tennis club and agreed what each party will be doing. We are in charge of organizing all food (for 100 plus players) this year and sorting the bar.
- Wine Tasting Evening – Friday 7<sup>th</sup> July 2017 - Victoria Aldwinckle to organize and let us know what help is needed.
- Ali Tuson has very kindly agreed to take the class photo's again this year. A big thank you in advance.
- End of year party as per last year, Mad Hatters Tea Party in the playground. Can we have a date from the school please?
- Craft & business fair?? Good idea or not and when? Ashley Wilson?
- Local business brochure / advertising? Survival guide this year? Jayne to chat with Jo Hinde who was part of the team who did it before.
- School Lottery – Imogen Barstow?
- Laura Bellhouse to manage recycling in the foyer this year.

### **Things to consider/discuss**

- Any new fundraising ideas that you would like to suggest or organize?
- PTFA Committee for 2016/17 academic year. Jayne to discuss again ☺ Three Vice Chairs each to take separate responsibility/oversee - bazaar / fete / all other events that are run by others. Have had interest from two people to do the fete and bazaar. Might have a solution for the third but this is work in progress.
- PTFA BBQ requested from proceeds of cricket event – £700-£800? Spoken to parent who may be able to help with this. Does anyone else know of anyone that may be willing to sponsor this for us?

### **A few important requests**

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- Please cc the Chair (Jayne Russell) on all class PTFA emails.
- No PTFA money is to spent without approval from Chair and Treasurer in advance (Jayne Russell & Tom O'Sullivan) and expense forms need to be filled out with receipts for anything spent.

4 **AOB – Any positives/negatives/problems – please let us know xx**

**NEXT PTFA MEETING – MONDAY 8<sup>TH</sup> MAY**

**(always the 2<sup>nd</sup> Monday of the month, unless in holidays)**