



# GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

## PTFA Monthly Meeting

Date: Monday 13th February 2017  
Time: 8pm  
Location: The Goudhurst Inn

### Agenda

#### 1. Welcome / Apologies

#### 2. General update by Chair – We have raised £8,231 since September which is a great achievement. Lots more events planned.

#### 3. Treasurer's Report

#### 4. Calendar of Events

##### Recent Activity

- Cake Sale Y6 – Friday 20<sup>th</sup> January – raised £132.36
- Cake Sale Y5 – Friday 27<sup>th</sup> January – raised £104.77
- Cake Sale Y3 – Friday 10<sup>th</sup> February – raised £114.01
- Cake Sale Y2 – Friday 24<sup>th</sup> February – raised £123.05
- None Uniform Day – Friday 24<sup>th</sup> February 2017 – lots of hook a bag donations now in the loft. Many thanks for all the parent support.
- Indoor Boot Fair – Saturday 25<sup>th</sup> February 2017 -raised approx. £230
- Cake Sale Year 4 – Friday 3<sup>rd</sup> March 2017 – raised £119.34
- Cake Sale Year 1 – Friday 10<sup>th</sup> March 2017 – raised £???

##### Coming up in 2017

- Cake Sale Year R – Friday 24<sup>th</sup> March 2017
- Mother's Day Flowers – Friday 24<sup>th</sup> March – Helpers needed. Year 6 are away but arrive back on the Friday. Therefore, can year 5 help with the Year R flowers as year 6 would normally do this. Jayne has ordered the flowers, tags and tissue. It would be good to make the year 6 mums bouquets to be given out as the children return.
- Grow a Pound – to be handed out on Thursday 30<sup>th</sup> March before Easter, to be returned Friday 28<sup>th</sup> April??? Remember items cannot be sold at school or in the playground.
- 10K Run – Sunday 9<sup>th</sup> April 2017 – Tom O'Sullivan is to lead on organization this year. Marshalls and help needed.
- Children Social – Easter Disco – Thursday 20<sup>th</sup> April – Kat Woodcock organizing. Parent helper required.
- Easter Chocolate for the Easter Service – Friday 21<sup>st</sup> April – Jayne to sort.
- ECO Kids Collection – Tuesday 25<sup>th</sup> April @ 12am – Laura Bellhouse to take over organizing this. Bags have been counted out for each class (Half a tonne)
- Kalmora Spa Evening – Thursday 4<sup>th</sup> May 6-9pm - Ruth David to organize.

- May Ball – Booked for Saturday 20<sup>th</sup> May. £200 deposit has been paid. Only three tables left. Please buy your tickets at the office and if you have reserved a place on the list please pay asap. Donations needed to auction on the night.
- None Uniform Day – Friday 26<sup>th</sup> May 2017 – Sweets and chocolate donations.
- Village Fete – 10<sup>th</sup> June 2017 – Auction of Promises - Please help with offers of 'Promises' and let Jayne know of anything you manage to get agreed xx ☺. First joint committee meeting took place before half term, second was last Wednesday. The school will sell raffle tickets before the event which is a new responsibility. How many books per family should be sent out? We also need to jointly man the bar on the day. Have passed this to the dads as it's quite a good fit. We also need to take more benches this year for the bar area and have the Maypole Dancers and Choir there. The school will organize the latter. The usual stalls will be run by the school with the inclusion of 'Chuck for Choccie', maybe 'Welly Wanging', (depends on space) and Hairspray & Tattoo's. We cannot do ice cream as another charity does this. We could also perhaps add in a 'Guess the Weight'. All suggestions from the email sent out. Year 6 to run a stall for their leavers day funds. For information, the school are in Chair in 2018 which involves quite a lot of extra work.
- Father's Day Chocolate labelling with children – Wednesday 14<sup>th</sup> June 2017 – Help needed on the day. Jayne to liaise with Goupie again.
- Dads Cricket – Sunday 18<sup>th</sup> June – Fathers Day - Mr Tatnell & Mr Russell have agreed to take over from Rupert Williamson for this year in terms of organizing dads to play but we will need a refreshments team for the day. Rupert and Lara Williamson who have done it for four years have left the school. Jayne to sort refreshments but lots of helpers on the day would be great to BBQ and serve breakfast and lunch etc
- Tennis Stack – Sunday 25<sup>th</sup> June 2017 – Laura Bellhouse. We are in charge of organizing all food (for 100 plus players) this year and sorting the bar. Time yet to discuss but worth lots of thought in advance.
- Wine Tasting Evening – Friday 7<sup>th</sup> July 2017 - Victoria Aldwinckle to organize and let us know what help is needed.
- Ali Tuson has very kindly agreed to take the class photo's again this year.
- End of year party as per last year? Can we have a date from the school please?
- Craft & business fair?? Good idea or not and when? Ashley Wilson?
- Local business brochure / advertising? Survival guide this year?
- School Lottery?
- Laura Bellhouse to manage recycling in the foyer this year.

### **Things to consider/discuss**

- Any new fundraising ideas that you would like to suggest or organize?
- PTFA Committee for 2016/17 academic year. Jayne to discuss again ☺ Three Vice Chairs each to take separate responsibility/oversee - bazaar / fete / all other events that are run by others. Have had interest from two people to do the fete and bazaar. Might have a solution for the third but this is work in progress.
- PTFA BBQ requested from proceeds of cricket event – £700-£800? Spoken to parent who may be able to help with this.

### **A few important requests**

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- Please cc the Chair (Jayne Russell) on all class PTFA emails.
- No PTFA money is to spent without approval from Chair and Treasurer in advance (Jayne Russell & Tom O'Sullivan) and expense forms need to be filled out with receipts for anything spent.

4 **AOB – Any positives/negatives/problems – please let us know xx**

**NEXT PTFA MEETING – MONDAY 10<sup>TH</sup> MARCH**

**(always the 2<sup>nd</sup> Monday of the month, unless in holidays)**