



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA Monthly Meeting

Date: Monday 11th September 2017
Time: 8pm
Location: The Goudhurst Inn

Agenda

1. Welcome / Apologies

2. **General update by Chair** – Last year we raised over £23,000. A huge thankyou to the outgoing committee for such a sterling job and for your commitment and help in achieving such a great result, the highest amount raised ever 😊 xx Please see the accounts to see how this was achieved. This year we are raising money towards supporting the school improvement plan by helping fund the usual trips and school activities/socials but also, we will continue to joint fund the Science Trolley's, Accelerated Reader Program & Inspire Math's subscription as requested. This year we will also be funding Creative play resources for the playground, new playground markings, including a hundred number square and chess board. We will continue to raise money for the pond refurbishment and support Forest School with new resources. We have just purchased new dining tables from money raised last year.

3. Treasurer's Report

4. Calendar of Events

Recent Activity

- Dragon Boat Racing – Saturday 9th September 2017 – Juliette & Tim Widdowson
- Purchased sixteen new dining tables for the hall for £1,744.80
- Welcome Year R Parents Coffee – Friday 8th September 2017

Coming up in 2017 😊

- Tile painting – Who would like to organize? Also anyone good at tiling to hang them?
- Wine & Food Fair – Friday 23rd September – new date?? Victoria Aldwinckle
- Cake Sales – see attached timetable
- Harvest Festival – Wednesday 20th September – food display will have to be done on Tuesday 19th – Any volunteers to transport food to church and set up the displays at the front of church?
- Buddy Magician – Thursday 19th October @ 2pm – already booked.
- Bonfire Children's social?? Thursday 2nd or Friday 3rd November. Disco? Film? Other?
- Fireworks fundraiser / display? – Keep looking into this every year!
- Film Creche for parents evening – Tuesday 14th (3.30-6.30) & Thursday 16th (4.30 – 7.30) November. Ellie Baton to organize. Film creche rules are in the green file for the door.
- Indoor boot fair – Ashley Wilson Two dates to be agreed (October / March?).
- Kalmora Spa Evenings- Ruth David – Usually two a year. (November / June?).
- Non-uniform day for chocolate tombola for bazaar – Friday 20th October. Ashley Wilson.

- Sweet Jar competition – Entries to be brought back by Friday 10th November for judging - Ashley Wilson
- Dragons Den for the Bazaar – presentation to year 6 on Thursday 19th October before half. Year 6 presentation to dragons after half term. Date yet to be agreed. (Dragons Ed Bates, Simon Russell & Tim Widdowson??) Money raised from year 6 stalls is held for their leavers day- Ashley Wilson.
- Xmas Tree fundraiser – Date to be booked for Friday 1st December for delivery if possible - Jo Bowman.
- Village Late Night Shopping – Friday 24th November 2017 4-9pm – Ashley Wilson
- Xmas Bazaar – Saturday 25th November 2-4pm – Ashley Wilson & small working party??
- Community Nativity Lunch – Tuesday 12th December. Ellie Baton
- Whole School Christmas Lunch – Wednesday 13th December – Ellie Baton
- Whole school Christmas Disco? – Do we want to do one? No, not this year!
- Pantomime – Mondays 18th December. £1500 funded by the PTFA
- KS1 Christmas Party – Tuesday 19th December?? Ellie Baton Books as presents.
- 10k Run – 8th April 2018 provisional date but in Easter holidays – to discuss - Tom O'Sullivan
- Quiz night – Tom O'Sullivan – February 2018?? Do you want to run a quiz night after Christmas?
- Do we want to do the sunflower & pumpkin competition this year?
- Grow a Pound – over Easter 2018 – Irina Weston.
- Eco Kids Collection – dates to be arranged by Laura Bellhouse
- Film Creche - Tuesday 6th (3.30-6.30) & Thursday 8th (4.30 – 7.30) March – Ellie Baton.
- Mother's Day Flowers – Friday 9th March - Jo Bowman.
- Easter Chocolate to be handed out at the Easter service – Thursday 22nd March – Anna Twyman
- Art Council evening bar – Wednesday 28th March – Who would like to organize this?
- May Ball – May 2018 – Date to be booked – Saturday 19th?? - Emily McKay
- Father's Day Chocolate – Friday 15th June - Jo Bowman
- Non-Uniform Days for the Fete stalls – Victoria Aldwinckle
- Village Fete – June 2018 – Victoria Aldwinckle - We are in Chair this year which means if things stay the same that we get to run and keep the profits from the BBQ which should equate to an extra £1000 but we also have to chair the joint fete committee and organize the joint elements of the fete in conjunction with the three other charities. Lots of work!!
- Dads Cricket – June 2018 - Matt Tatnell – Sarah Tennant and her husband Richard agreed to run the refreshments at this event.
- Tennis Stack – June 2018 - Laura Bellhouse
- Class Photo's – July 2018 - Ali Tuson??
- Sports Day BBQ and set up field at 7.00 – Friday 13th July - usually employ two older ex pupils to help at this and parents from KS1 help during KS2 races and vice versa, so parents are free to enjoy watching their children.
- End of year party – Tuesday 17th July?? Who wants to organize this – small committee, balloon lady is amazing!
- School Lottery – Imogen Barstow? Good idea?
- Second Hand School uniform – does anyone want to promote this and keep the cupboard tidy and swop out summer for winter uniform and vice versa?
- Laura Bellhouse to manage recycling in the foyer this year. We have signed up to a KCC scheme for collecting batteries - the more we collect the more KCC vouchers the school receive.
- Match funding – any parents who can offer this for specific events?
- Gift Aid – been looked into but not put in place yet....Is it worth doing as it involves a fair amount of admin?
- Micro Scooters, Easy Fundraising, Yellow Moon & other buy stuff and school receives a donation schemes – who can promote?
- Who is going to Chair the next meeting? Victoria & Ashley to alternate
- PTFA September Introduction Newsletter needs doing with Jayne's help!

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize?
- Make sure that PTFA UK subscription is paid and that the insurance is adequate for our events / make sure TENS licence's are in place for relevant events / make sure lottery licence is kept up to date to allow us to do raffles.
- Need to consider how cash from events is dealt with as Jayne has always dealt with this in terms of getting it to Tom and checking off cash for things such as grow a pound, cake sales, photo's etc, where people want to know how much has been raised asap. PTFA UK states cash is always added by two separate, non-related people to maintain valid insurance. Jayne to discuss.

A few important requests

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising individual businesses or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- No PTFA money is to be spent without approval from Chair and Treasurer in advance and expense forms need to be filled out with receipts for anything spent, however large or small.

AOB – Any positives/negatives/problems – please let us know xx
NEXT PTFA MEETING AGM – MONDAY 9th OCTOBER
(always the 2nd Monday of the month, unless in holidays or need to hold it earlier
because of an event)