



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA AGM

Date: Monday 9th October 2017
Time: 8pm
Location: The Goudhurst Inn

Agenda

1. **Welcome / Apologies**
2. **General update by Chair – Voting in of new Officers.**
3. **Treasurer's Report**
4. **Calendar of Events**

Recent Activity

- Dragon Boat Racing – Saturday 9th September 2017 – Juliette & Tim Widdowson raised £638.00 (from just giving page).
- Harvest Festival Display – Wednesday 20th September – Thank you to the team of volunteers for setting this up in the church.
- Cake Sale – Friday 22nd September – Year 5 raised £111.78
- Cake Sale – Friday 29th September - Year 6 raised £153.65
- Second Hand School uniform - Cupboard has been organised thanks to An Claessens & Sara Cooper. To have new shelves put in the cupboard and new labels. Lost property will be stored inside the cupboard too to keep the foyer clear of mess.
- Purchased sixteen new dining tables for the hall for £1,744.80

Coming up in 2017 ☺

- Tile painting – Charlotte W – Any update?
- Butterfly Painting – The school have asked for help with this. Thank you to the volunteers.
- Cake Sales – If you change the date of your cake sale with another class can you let the 'Officers' know.
- Buddy Magician – Friday 20th October @ 2pm – funded by the PTFA yearly.
- Bonfire Disco - Thursday 2nd November. Kat Woodcock to discuss.
- Film Creche for parents evening – Tuesday 14th (3.30-6.30) & Thursday 16th (4.30 – 7.30) November. Ellie Baton to organise.
- Indoor boot fair – Saturday 4th November - Ashley Wilson & Teresa Steel.
- Kalmora Spa Evenings- Ruth David looking into dates.
- Non-uniform day for chocolate tombola for bazaar – Friday 20th October. Ashley Wilson.
- Sweet Jar competition – Entries to be brought back by Friday 10th November for judging - Ashley Wilson
- Dragons Den for the Bazaar – presentation to year 6 on Thursday 19th October before half term. Year 6 presentation to dragons after half term. Date yet to be agreed. (Simon

Russell & Ed Bates & another female from the community) Money raised from year 6 stalls is held for their leavers day- Ashley Wilson.

- Xmas Tree fundraiser – Date booked for Friday 1st December for delivery - Jo Bowman.
- Village Late Night Shopping – Friday 24th November 2017 4-9pm – Ashley Wilson
- Xmas Bazaar – Saturday 25th November 2-4pm – Ashley Wilson & small working party.
Stalls include: Pocket money / Hairspray / Chocolate Tombola / Secret Santa / Hook a Bag / Toys & Books / Pick a Lolly / Sweets / Refreshments / Raffle Tickets / Teacher Tombola / Jewellery / Produce & Cake / Craft & all year 6 Dragons Den stalls.
We need 3 or 4 new stalls – any great ideas? Badge making / tattoo's have been dropped and maybe 'Class Crafts'?
Do we want to sell plants?
Do we actually want to do the class crafts?
What product are we doing eg bags/puddings/calendars etc?
How much are raffle tickets to be priced at and how many books to be given to each family?
Refreshment: For mulled wine sales we need a TENS licence.
Ashley to order raffle tickets and look for an estate agent to sponsor signs this year.
- Community Nativity Lunch – Tuesday 12th December. Ellie Baton
- Whole School Christmas Lunch – Wednesday 13th December – Ellie Baton
- Pantomime – Mondays 18th December. £1500 funded by the PTFA
- KS1 Christmas Party – Tuesday 19th December?? Ellie Baton (Books as presents).
- 10k Run – 8th April 2018 provisional date but in Easter holidays – to discuss - Tom O'Sullivan
- Wine & Food Fair – Victoria Aldwinckle
- Quiz night – Tom O'Sullivan – February 2018?? Do you want to run a quiz night after Christmas?
- Cress Heads competition.
- Grow a Pound – over Easter 2018 – Irina Weston.
- Eco Kids Collection – dates to be arranged by Laura Bellhouse
- Film Creche - Tuesday 6th (3.30-6.30) & Thursday 8th (4.30 – 7.30) March – Ellie Baton.
- Mother's Day Flowers – Friday 9th March - Jo Bowman.
- Easter Chocolate to be handed out at the Easter service – Thursday 22nd March – Anna Twyman
- Art Council evening bar – Wednesday 28th March
- May Ball – May 2018 – Date booked for Saturday 19th May - Emily McKay
- Father's Day Chocolate – Friday 15th June - Jo Bowman
- Non-Uniform Days for the Fete stalls – Victoria Aldwinckle
- Village Fete – June 2018 – Victoria Aldwinckle - We are in Chair this year which means if things stay the same that we get to run and keep the profits from the BBQ which should equate to an extra £1000 but we also have to chair the joint fete committee and organize the joint elements of the fete in conjunction with the three other charities. Lots of work!!
- Dads Cricket – June 2018 - Matt Tatnell – Rob & Anna Twyman agreed to run the refreshments at this event.
- Tennis Stack – June 2018 - Laura Bellhouse
- Class Photo's – July 2018 - Ali Tuson
- Sports Day BBQ and set up field at 7.00 – Friday 13th July - usually employ two older ex pupils to help at this and parents from KS1 help during KS2 races and vice versa, so parents are free to enjoy watching their children.
- End of year party – Tuesday 17th July?? Who wants to organise this – small committee, balloon lady is amazing!
- School Lottery – Imogen Barstow
- Laura Bellhouse to manage recycling in the foyer this year. We have signed up to a KCC scheme for collecting batteries - the more we collect the more KCC vouchers the school receive.
- Match funding – any parents who can offer this for specific events?

- Gift Aid – been looked into but not put in place yet....Is it worth doing as it involves a fair amount of admin?
- Micro Scooters, Easy Fundraising, Yellow Moon, Give as you Live and Stampastic – please encourage classes to sign up to these.
- PTFA September Introduction Newsletter – Victoria & Ashley.
- Cashing up after cake sales is working well – any feedback?
- Can all those arranging events or doing anything PTFA related copy in Victoria, Ashley, Anna & Jayne & if it's anything financial, copy in Tom too.

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organise?

A few important requests

- Class emails are set up by the reps for the PTFA and are primarily for PTFA information and school reminders so please avoid using whole class emailing for advertising individual businesses or none school related information. There has been issues in the past with disgruntled parents whose emails have been used inappropriately.
- No PTFA money is to be spent without approval from Chair and Treasurer in advance and expense forms need to be filled out with receipts for anything spent, however large or small.

AOB – Any positives/negatives/problems – please let us know xx
NEXT PTFA MEETING AGM – MONDAY 6th NOVEMBER
(always the 2nd Monday of the month, unless in holidays or need to hold it earlier
because of an event)