



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA MEETING MINUTES

Date: Monday 5th February 2018
Time: 8pm
Location: The Goudhurst Inn

Agenda

1. Welcome / Apologies

1. **Present:** Lindsay Roberts, Jayne Russell, Victoria Aldwinckle, An Claessens, Vicky Denny, Anna Twyman, Teresa Steel, Claire Ambrose Gordon
2. **Apologies:** Tom O'Sullivan, Jo Bowman, Ashley Wilson
(Many apologies from secretary - I didn't circulate an attendance list so I may have missed a person or two off! If so sorry).

2. Treasurer's Report

- Y6 cake sale: £151.74
- Y5 cake sale: £64.65
- Y3 cake sale: coming Friday, 9th Feb

Up-to-date Treasurer's Report reviewed. This year we need to raise another roughly £10K for all intended expenditure to be accounted for.

3. Calendar of Events

Recent Activity

School Pond Project: work has started on this to make it ready for the spring. £2000 has been very generously given by a donor from the community, and we are very thankful for this. The school will match this funding, and the PTFA have added £4000 funding towards this project.

Coming up in 2018

- Quiz night – Tom O'Sullivan – in aid of PTFA and Ben Hammond Trust. Tom will design posters and distribute. Mrs Mileham to be quiz master. Cooking for dinner to be done by TO'S and helpers, and sale/return bar arranged. Agreed 8-10 people/team and £10/ticket to be charged. 7.30pm start - Some discussion re dates since then as St Mary's Quiz on same intended date - 3rd March. **Final date TBC.**
- Table top sale intended for February - agreed to switch this to the summer to be held in school car park. Tree to discuss with Ashley re dates and confirm. NB must not clash with other fairs locally.

- Cress Heads competition – CW – sent out before half term. PTFA to provide a prize for best one grown.
- Grow a Pound – over Easter 2018 – Irina Weston. Template to be sent to Irina from previous years.
- Eco Kids Collection – dates to be arranged by Laura Bellhouse. We need to collect 200 bags to make this worthwhile. Need to discuss date for collection with Laura.
- Film Creche - Tuesday 6th (3.30-6.30) & Wednesday 7th (4.30 – 7.30) March - Wednesday (overseen by Claire Ambrose Gordon) will be in the library (as drama going on in the hall) and Tuesday (overseen by Irina and Victoria A) in the hall. Sign up sheets for class helpers to be put in the office.
- Mother's Day Flowers – Friday 9th March - Jo Bowman and Jayne will meet this week to arrange/order the flowers. Jo will need helpers on the day to arrange.
- Easter Chocolate to be handed out at the Easter service – Thursday 22nd March – Anna Twyman
- Art Council evening bar – Wednesday 28th March - Anna Weeks kindly offered to arrange this.
- Tile painting – Charlotte W - date confirmed for 9th March at 10.30am.
- Kalmora Spa Evenings- Ruth David to arrange. Likely to be one afternoon and one evening session in early spring and just before the May Ball.
- 10k Run – date confirmed as 29th April in conjunction with Nice Work and Risebridge - Tom O'Sullivan. To discuss increasing the price of entry at next meeting.
- May Ball – May 2018 – Date booked for Saturday 19th May - Emily McKay
 - Posters are in development and looking wonderful
 - 2 menu options discussed and decision made
 - Live bands are no longer allowed at hotel but they have Ok-ed it as long as we book 6 rooms above the function room. These are available at £140/night for 2 singles (down from £175/night) including B&B, and doubles £120/night (down from £155) including B&B.
 - We need to push people to book rooms
 - Tickets will be available on sale very soon. Then 3/52 before meal options need to be in.
 - 10 people per table, need to sell 10 tables in total.
 - ? pre-school/new year R table - Anna T and An to promote this at pre-school in Goudhurst and Harpers.
- Father's Day Chocolate – Friday 15th June - Jo Bowman. This is all in hand.
- Non-Uniform Days for the Fete stalls – Victoria Aldwinckle; 9th Feb (Hook a bag) & 4th May (choc donations). VA to send text reminder to parents via Chris Vincent in office.
- Village Fete – 9th June 2018 – Victoria Aldwinckle - in Chair this year.
 - First meeting has been done and stalls list organised - see attached list for each class.
- Dads Cricket – June 2018 - Matt Tatnell will kindly organise – Rob & Anna Twyman agreed to run the refreshments - BBQ/cream tea?
- Tennis Stack – June 2018 - outstanding monies have been sent through for this. Debate as to whether we will participate this year. Awaiting confirmation from tennis club on whether they want to share the event again.
- Three Peaks Challenge: 30/1 June / July OR 7/8 July 2018 – Victoria Aldwinckle
 - Awaiting confirmation from Bethany school re use of their minibus
 - Hence date of event not finally confirmed - awaiting Bethany about this.
 - Once confirmed VA will email out to everyone with itinerary and kit needed. 25 people have signed up so far.
 - Will cost £150/person with a £50 deposit.
 - Once date confirmed then a Just Giving account will be set up.
 - Proceeds will be split between the PTFA and Demelza House 50/50.
 - ? need for minimum fundraising e.g. £100 each? To be decided.
- Class Photos – July 2018 - Ali Tuson has kindly agreed to do these.

- Sports Day BBQ and set up field at 7.00 – Friday 13th July – Richard & Sarah Tennant to run & usually employ two older ex pupils to help.
- End of year party – Tuesday 17th July - date confirmed. Needs a committee to help organise.
- School Lottery – Imogen Barstow - to be discussed with Imogen whether this has got any further.
- Laura Bellhouse to manage recycling in the foyer this year - batteries are to be collected ASAP.

4. Any Other Business

- Online payments of PTFA funds - Risks and benefits of this discussed but agreed it would make things a lot easier for Treasurer. Focus seems to be on safeguarding system whereby two signatures needed before an online payment was made to ensure this would be transparent and effective. To be discussed further at next meeting.
- Binoculars (kids) for The Hide; Bird spotting charts - Mrs Stanford has suggested this would be a very helpful donation to forest school. Suggestion that people may have many spare sets of binoculars (e.g. Nat Trust freebies) sitting around at home to ? donate. To be followed up at next meeting.
- PTFA events at weekends: the school caretaker must be approached for any intended events.
- Newsletter: weekly newsletter - concerns this doesn't look eye catching/jazzy enough. Decision to try to spruce it up with some graphics and perhaps a rolling total/thermometer graphic to show money raised so far this year. Vicky Denny kindly offered to help Anna T on this.
- School disco date - to be confirmed - we will discuss this at the next meeting.
- Co-op membership points - this fundraising is towards the pond project. Class reps will emphasise this to classes as well as other online fundraising options e.g. Easy Fundraising.

NEXT PTFA MEETING – MONDAY 12th March 2018

(always the 2nd Monday of the month, unless in holidays or need to hold it earlier because of an event)